

BOARD OF SUPERVISORS

Brown County

305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600



E-Mail BrownCountyCountyBoard@co.brown.wi.us

PHONE (920) 448-4015 FAX (920) 448-6221

"PUBLIC NOTICE OF MEETING"

Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held

**THE WEEK OF
MARCH 3 – 7, 2014**

MONDAY, MARCH 3, 2014

*9:00 am	Northeast Wisconsin Family Care – District Board Meeting	NEW FC District Office 2701 Larsen Road
----------	--	--

TUESDAY, MARCH 4, 2014

(No Meetings)

WEDNESDAY, MARCH 5, 2014

*5:30 pm	Public Safety Committee	Brown County Sheriff's Office 2684 Development Drive
*6:30 pm	Planning Commission Board of Directors	GB Metro Transportation Center 901 University Avenue

THURSDAY, MARCH 6, 2014

*8:00 am	Criminal Justice Coordinating Board (Agenda to Follow)	Room 201, Northern Building 305 E. Walnut Street
*5:30 pm	Education and Recreation Committee	Room 200, Northern Building 305 E. Walnut Street
*7:00 pm	Fire Investigation Task Force	De Pere Fire Station No. 1 400 Lewis Street

FRIDAY, MARCH 7, 2014

(No Meetings)

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

District Board Meeting Agenda

March 5, 2014

9:00 a.m.

NEW FC District Office
NWTC Advance Business Center

1. Call to Order
2. Confirmation of Proper Posting
3. Confirm Agenda
4. Review and Approve January 27 and 29, 2014 Meeting Minutes
5. Public Comment
6. Lakeland Board meeting (discussion only)
7. CEO Report (discussion only)
8. Fiscal Agent Report – Barb Larson-Herber (discussion only)
9. Announcements (discussion only)
10. The Board may consider a motion to convene into Closed Session pursuant to Wisconsin Statute secs. 19.85(1)(c), “[c]onsidering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility” and 19.85(1)(e), “[d]eliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session,” to wit: to discuss the status of the District’s planning grant and its relationship to specific employees and to discuss and provide strategic direction to the CEO regarding potential business opportunities and the strategies associated with pursuing same.
11. Reconvene in open session and take action on matters discussed in closed session, if any
12. Next Meeting
13. Adjourn

NOTE: Deviation from agenda order may occur

Individuals with disabilities requiring special accommodations for attendance at the meeting should contact Debbie at (920) 857-9997 at least 48 hours prior to the meeting.

Northeast Wisconsin Family Care is a member driven organization passionate about delivering service options by supporting personal choices which promote the greatest opportunity for an independent quality of life, in a caring, respectful, and efficient manner.

AGENDA
BROWN COUNTY PLANNING COMMISSION
BOARD OF DIRECTORS
Wednesday, March 5, 2014
Green Bay Metro Transportation Center
901 University Avenue, Commission Room
Green Bay, WI 54302
6:30 p.m.

ROLL CALL:

Paul Blindauer	_____	John Klasen	_____
James Botz	_____	Michael Malcheski	_____
Paul Brewer	_____	Ken Pabich	_____
William Clancy	_____	Scott Puyleart	_____
Norbert Dantine, Jr.	_____	Dan Robinson	_____
Ron DeGrand	_____	Ray Tauscher	_____
Bernie Erickson	_____	Mark Tumpach	_____
Steve Gander	_____	Steve VandenAvond	_____
Steve Grenier	_____	Jason Ward	_____
Colleen Harris	_____	Dave Wiese	_____
Phil Hilgenberg	_____	Reed Woodward	_____
Dotty Juengst	_____	VACANT (Holland and Morrison)	_____

1. Approval of the minutes of the February 5, 2014, regular meeting of the Brown County Planning Commission Board of Directors.
2. Introduction of Colleen Harris, appointed by the Village of Bellevue and Town of Scott, to the Brown County Planning Commission Board of Directors.
3. Discussion and action on *Major Amendment #2 to the 2014-2018 Transportation Improvement Program for the Green Bay Urbanized Area*.
4. Proposed Technical Advisory Committee for the development of the *Green Bay Metropolitan Planning Organization (MPO) 2045 Long-Range Transportation Plan*.
5. Discussion regarding composition and representation for the Brown County Planning Commission Board of Directors.
6. Director's report.
7. Brown County Planning Commission staff updates on work activities during the month of February 2014.
8. Other matters.
9. Adjourn.

NOTICE IS HEREBY GIVEN THAT ACTION BY THE COMMISSION MAY BE TAKEN ON ANY OF THE ITEMS WHICH ARE DESCRIBED OR LISTED ON THIS AGENDA.

PLEASE TAKE FURTHER NOTICE, MEMBERS OF THE PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE OF THE BROWN COUNTY BOARD OF SUPERVISORS MAY BE PRESENT IN SUFFICIENT NUMBERS AT THE ABOVE MEETING TO CONSTITUTE A MEETING OF THEIR COMMITTEE. THE COMMITTEE WILL GATHER INFORMATION AND WILL NOT TAKE FORMAL ACTION AT THIS MEETING.

ANY PERSON WISHING TO ATTEND WHO, BECAUSE OF A DISABILITY, REQUIRES SPECIAL ACCOMMODATION SHOULD CONTACT THE BROWN COUNTY HUMAN RESOURCES OFFICE AT 448-4065 BY THE DAY BEFORE THE MEETING SO ARRANGEMENTS CAN BE MADE.

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET
P. O. BOX 23600

GREEN BAY, WISCONSIN 54305-3600

PHONE (920) 448-4015 FAX (920) 448-6221

PUBLIC SAFETY COMMITTEE

Patrick Buckley, Chair

Tim Carpenter, Vice Chair

Bill Clancy, Andy Nicholson, Guy Zima

PUBLIC SAFETY COMMITTEE

Wednesday, March 5, 2014

5:30 p.m.

Brown County Sheriff's Office

2684 Development Drive

Green Bay, WI

**** PLEASE NOTE LOCATION ****

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE
ACTION ON ANY ITEM LISTED ON THE AGENDA**

- I. Call meeting to order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of February 5, 2014.

Presentation by Lieutenant Jim Valley

Comments from the Public.

1. Review minutes of: (None).

Communications

2. Communication from Supervisor Nicholson re: Review a possible contract between Brown County Sheriff's Department and Brown County Housing Authority/ICS to assist with Home Inspections with possible action. *Held until March, 2014.*

District Attorney

3. 2013 to 2014 Carryover Funds.

Salary Discussion

4. Salary for Elected Officials – Sheriff and Clerk of Courts.

Sheriff

5. 2013 to 2014 Carryover Funds.
6. Jail Average Daily Population by Month and Type for Calendar Year 2013.
7. Budget Adjustment Request (14-15) Category 5: Increase in expenses with offsetting increase in revenue.
8. Budget Adjustment Request (14-16) Category 5: Increase in expenses with offsetting increase in revenue.
9. Sheriff's Report.

Medical Examiner

10. 2014 Brown County Medical Examiner Activity Spreadsheet.

Emergency Management, Public Safety Communications – No agenda items.

Other

11. Audit of bills.
12. Such other matters as authorized by law.
13. Adjourn.

Patrick Buckley, Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600
PHONE (920) 448-4015 FAX (920) 448-6221

EDUCATION & RECREATION COMMITTEE

John Vander Leest, Chair

John Van Dyck, Vice-Chair

Corrie Campbell, Erik Hoyer, Thomas Katers

EDUCATION & RECREATION COMMITTEE

Thursday, March 6, 2014

5:30 p.m.

**** Room 200, Northern Building ****

305 E. Walnut Street

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY
TAKE ACTION ON ANY ITEM LISTED ON THE AGENDA.

- I. Call to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of February 6, 2013.

Comments from the Public

1. Review minutes of:
 - a. Neville Public Museum Governing Board (January 13, 2014).
 - b. Library Board (January 16, 2014).

Communications

2. Communication from Supervisor Lund re: Support collaborative effort to increase parking at the Brown County Boat Launch in Suamico to dredge the mouth of the Suamico River from funding from the State of Wisconsin and local resources. *Motion at January Ed & Rec: To refer to staff to determine the cost of additional parking, research funding sources, and bring back results within 60 days.*
3. Communication from Supervisor Campbell re: Request to establish a Committee under auspices of Education & Recreation Committee to plan events/activities in anticipation of Brown County Centennial in 2015. *Referred from February County Board.*

Carryovers

4. 2013 to 2014 Carryover Funds – Education, Culture & Recreation Division.

Library

5. Report on co-location of Library.
6. Director's Report.

Golf Course

7. Superintendent's Report.

Museum

8. Interim Director's Report.
9. Preliminary Museum Monthly Report through January, 2014.
10. Attendance Revenue for January, 2014.

Park Management & NEW Zoo

11. Parks - Budget Status Financial Report for February, 2014.
12. Discussion and Approval of a 2-year extension for the Park and Outdoor Recreation Plan which expired at the end of 2013.
13. Field Staff Reports for January, 2014.
14. Assistant Director's Report (Assistant Park Director Matt Kriese, effective March 3, 2014).
15. NEW Zoo Budget Status Financial Report for January, 2014.
16. Operations Report:
 - a. Admissions, Revenue, Attendance Report.
 - b. Gift Shop, Mayan Zoo Pass Revenue Report.
17. Zoo Monthly Activity Report:
 - a. Operations Report for January, 2014.
 - b. Curator Report.
 - c. Zoo Director Report.

Resch Centre/Arena/Shopko Hall

18. Complex Attendance for the Brown County Veterans Memorial Complex for January, 2014.

Other

19. Audit of bills.
20. Such other matters as authorized by law.
21. Adjourn.

John Vander Leest, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

**BROWN COUNTY FIRE INVESTIGATION TASK FORCE
GENERAL MEMBERSHIP**

AGENDA

A meeting of the General Membership will be held on Thursday, March 6, 2014, at 7:00 p.m., at De Pere Fire Station #1, 400 Lewis Street, De Pere, WI.


- ITEM #1. Adoption of Agenda.
- ITEM #2. Review Minutes of Previous Meeting.
- ITEM #3. Report of Task Force Activities.
- ITEM #4. Information from Board of Directors Meeting.
- ITEM #5. Old Business.
- ITEM #6. New Business.
- ITEM #7. Juvenile Firesetter Business.
- ITEM #8. Other Business.
- ITEM #9. Set Date, Time, and Location of Next Meeting.
- ITEM #10. Training.

The BCFITF General Membership welcomes anyone interested in becoming a member. **Please post for your fellow firefighters and officers to read.**

Joe Gabe
President/Coordinator
BCFITF General Membership



MARCH 2014

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4	5 Public Safety 5:30pm	6 Ed & Rec 5:30pm Criminal Justice Coordinating Board 8am	7	8
9	10 Special Admin 5:00 Exec Cmte 5:30 pm	11	12	13	14	15
16	17  St. Patrick's Day	18 Veterans Recognition Subcmte 5:00 pm	19 Board of Supervisors 7:00 pm	20	21	22
23	24 Land Con 6:00 pm PD&T 6:30 pm	25	26 Human Services 6:00 pm	27 Administration Cmte 5:00 pm	28	29
30	31					

BROWN COUNTY COMMITTEE MINUTES

- Aging & Disability Resource Center (February 18, 2014)
- Fire Investigation Task Force (December 5, 2013)
- Neville Public Museum Governing Board (February 10, 2014)

To obtain a copy of Committee minutes:

http://www.co.brown.wi.us/minutes_and_agendas/

OR

Contact the Brown County Board Office or the County Clerk's Department

PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY
NOMINATIONS AND HUMAN RESOURCE COMMITTEE MEETING

February 18, 2014

MEMBERS PRESENT: Beth Relich, Keith Pamperin, Lisa Van Donsel, Tom Diedrick, Ms. Swigert

ALSO PRESENT: Devon, Christel, Debra, Arlene

The meeting was called to order by Chairperson, Diedrick at 4:33 p.m.

ADOPTION OF AGENDA: Ms. Relich/Ms. Van Donsel moved to adopt the agenda. **MOTION CARRIED.**

APPROVAL OF THE MINUTES OF December 10, 2013: Mr. Pamperin/Ms. Relich moved to approve the minutes of the December 10, 2013 meeting. **MOTION CARRIED.**

PROPOSED SLATE OF OFFICERS: Mr. Diedrick reported that the proposed slate of officers have been contacted and have agreed to serve in the following positions:

- A. CHAIRPERSON – TOM DIEDRICK:**
- B. VICE-CHAIRPERSON – KEITH PAMPERIN:**
- C. SECRETARY – PAT HICKEY:**
- D. TREASURER – BETH RELICH:**

Mr. Diedrick asked three times for any other nominations from the floor. There were none. Ms. Van Donsel/Ms. Swigert moved to approve the slate of officers as listed on the agenda and present it to the Board. The Committee raised concerns regarding Chairperson Diedrick's and Vice Chairperson Pamperin's terms expiring in the same year-January 1st, 2015. Discussion ensued regarding strategies to address the board members' terms and the possible need to stagger the completions of terms to avoid large numbers of vacancies at the same time. The committee discussed options for mentoring members into the Chairperson's position. Mr. Pamperin offered to vacate the Vice-Chair position in order to support the succession to a new Chairperson in 2015. The committee directed Ms. Christianson to explore current board member's interest in stepping into the Vice-Chair position prior to the February 27th ADRC Board meeting. The discussion regarding recruitment of additional board members was requested to be held to the last agenda item for the meeting.

Ms. Van Donsel/Ms. Swigert moved to amend the motion to modify the proposed slate of officers by removing Mr. Pamperin's name from the position of Vice Chairperson, leaving that position vacant at this time. **MOTION CARRIED.**

POSITION REQUESTS AND JOB DESCRIPTIONS: Ms. Christianson drew committee member's attention to the job descriptions of three potential positions (enclosure). She explained that in the past in order for us to request new positions outside of the regular budget process, we have followed the County process of filling out forms, going to the County Human Resources Department, to the Human Services Committee of the Brown County Board of Supervisors, to the full County Board, and then it would come back to the ADRC Board for a final vote. County Executive Streckenbach's philosophy has been that we are our own entity. We have the privilege of using the County's HR Department for legal advice/support and for point factoring for class and compensation, but the decision on these positions is that of the ADRC Nominations and Human

Resources Committee and ADRC Board of Directors. The County's HR Department has point factored these salaries, reviewed the job descriptions. Following ADRC Board approval, we will notify them of any additional positions added to our table of organization during the budget process. She reminded committee members that in late September we received the last allocation of ADRC Funds to prepare for Family Care. In reviewing areas that still need additional support, we are proposing the addition of the following positions in 2014:

- A. PREVENTION ASSISTANT:** This position would be a part-time position to support Ms. Michael's with the planning and development of our wellness and prevention programs. We will be adding an additional evidenced based program, "Lighten Up", to our consumer class offerings. This new program addresses the psychological wellbeing of older adults and adults with disabilities through positive storytelling, journaling, and support. This initiative is supported through a DHS and WIHA grant to pilot new populations and expand to new counties throughout the state.
- B. I&A TEAM LEAD:** An I&A Team Lead would have supervisory responsibilities and authority under the I&A Coordinator. The Team Lead would be in a quality assurance role along with being a support to the Coordinator and the I&A Staff on a day to day basis.
- C. MAINTENANCE ASSISTANT:** The purpose of this position would be to extend the hours of the facilities staff coverage and to support the Maintenance Coordinator in his growing responsibilities. We would like to move towards having a consumer and club membership where there would be a charge for building utilization. Room set up, building cleanliness, and support transitions to evening classes/clubs will be even more critical. This position would start at noon and transition into the evening activities. This person would also be available to the to the front desk making sure that the building was secured, consumer requests were addressed and that the building was set up for the next day's events.

Ms. Christianson reviewed itemize expenses and revenues for each position in 2014 and 2015. She noted that there would be ongoing funding support for each of these three positions.

The committee requested that the positions full time equivalence be clearly listed and an organizational chart developed to assist with presenting these to the ADRC Board.

Mr. Pamperin/Ms. Relich moved to forward the recommendation to the Board to fill these three positions as described previously. **MOTION CARRIED.**

SEARCH FOR NEW BOARD MEMBERS FOR 2015: Ms. Christianson reported that Mr. Diedrick representing physical disabilities, Mr. Pamperin representing people 60 and older, and Mr. Daniels representing 60 and older will be vacating their positions on the ADRC Board at the end of 2014. She looked to the Committee for suggestions for applicants noting that Ms. Pat Finder-Stone, a very valuable board member in the past, has expressed an interest in serving again after having been off for one year. She would represent people 60 and older and at some point may not be opposed to serving as the Vice Chairperson or Chairperson. Discussion followed regarding the criteria and other possible applicants. The Committee unanimously advised Ms. Christianson to

contact Ms. Finder-Stone, Ms. Robinson, and Ms. Hickey, should Ms. Robinson not be available, regarding serving and/or accepting the role of Vice Chairperson.

ADJOURN MEETING: Ms. Van Donsel/Ms. Swigert moved to adjourn. The meeting adjourned at 5:45 p.m. **MOTION CARRIED.**

Respectfully submitted,

Arlene Westphal, Secretary

PROCEEDINGS OF THE BROWN COUNTY FIRE INVESTIGATION TASK FORCE

GENERAL MEMBERSHIP

A meeting of the General Membership of the Brown County Fire Investigation Task Force was held on December 5, 2013, at 7:00 p.m., at Green Bay Fire Station #1, 501 S. Washington Street, Green Bay, WI.

Present: Brad Muller, Randy Lind, Terry Rottier, Angie Cali, Steve Zich, Fred Laitinen, John Schweitzer, Matt Maleport, Karl Linsmeier, Gregg Staszak, Kevin Tielens, Kevin Krueger, Jim Stupka, Rob Gering, Tom Hendricks, Dan Kerkhoff, Brad Neville, Lance Catalano, Dave Steffens, Joe Gabe

Excused: Ryan Meader

Item #1. Adoption of Agenda.

Motion was made by Muller and seconded by Kerkhoff to adopt the agenda. **Motion carried.**

Item #2. Review Minutes of Previous Meeting.

Motion was made by Catalano and seconded by Laitinen to approve the minutes from the last meeting on September 5, 2013. **Motion carried.**

Item #3. Report of Task Force Activities.

Gabe reported that the Task Force was called out to the following two fires since the last meeting:

11-06-13 3107 Lost Dauphin Rd., Lawrence (house/accidental)
12-03-13 4430 Townline Rd., Denmark (house/accidental)

Item #4. Information from Board of Directors Meeting.

Gabe reported that the Board increased the number of investigators by three and decreased interns by three. Catalano has submitted his resignation. Rottier is stepping down as an investigator because he will be attending the FBI Academy most of next year. There are ten applicants interviewing for investigator next week.

Item #5. Old Business.

Muller is still in the process of looking for a new task force vehicle. Will try to roll over leftover money in budget to next year. Gabe stated that Green Bay Fire Department secretaries will type your interviews.

Item #6. New Business.

Gabe stated that there seems to be an issue with who is in charge at a fire. He stated if someone from that jurisdiction is there, then that person is in charge. Otherwise, the first thing should be to

determine who does what and the person most in charge does the report. Gabe will put together a checklist of what should be covered during an investigation. He also wants to put together a fire report template.

Item #7. Juvenile Firesetter Business.

Gabe reported that Nick Craig had three juveniles from Green Bay. De Pere had one.

Item #8. Other Business.

Gabe reported that he got a break in the Ricky Drive fire. An 8-year-old was present when the fire started who was also involved in a fire a few years ago. Gabe stated that he is looking at January for getting the BATS program up and running once the new guys are on board. Gabe also stated that the call-out procedures with dispatchers need to be worked out.

Item #9. Set Date, Time, and Location of Next Meeting.

The dates for next year's General Membership meetings were set as follows:

March 6, 2014
De Pere Fire Station #1

May 15, 2014
Brown County Sheriff's Office

September 4, 2014
Green Bay Fire Station #1

December 4, 2014
Howard Fire Station #1

Motion made by Rottier and seconded by Stupka to adjourn the meeting. **Motion carried.**

Item #10. Training.

Training was in regard to documentation of scene.

Respectfully submitted,

Marsha Laurent
Recording Secretary

**PROCEEDINGS OF THE BROWN COUNTY NEVILLE PUBLIC MUSEUM
GOVERNING BOARD**

Pursuant to Section 19.84, Wis. Stats., a meeting of the **Brown County Neville Public Museum Governing Board** was held at 4:30 p.m. on Monday, February 10, 2014 at the Neville Public Museum, 210 Museum Place, Green Bay, Wisconsin

PRESENT: Kevin Kuehn, Tom Sieber, Kramer Rock, Sandy Juno, Bernie Erickson, Diane Ford, Eric Hoyer

ALSO

PRESENT: Beth Lemke, Bill Meindl (Green Bay Development News), Robert Mac West (Informal Learning Experiences)

CALL MEETING TO ORDER

1. Chairman Kuehn called the meeting to order at 4:30PM.

2. APPROVE/MODIFY AGNEDA

Motion made by Bernie Erickson and seconded by Kramer Rock to approve the agenda.
Vote taken.

MOTION APPROVED UNANIMOUSLY.

3. Update and Discussion on FY 14 budget and program plans

2014 NPM Member Reception Dates

Touchdown! Green Bay Packers Hall of Fame Inc. at the Neville Public Museum – Friday, April 4 6-8pm

Neville Art Annual: A Retrospective –Thursday, Sept. 4, 6-8pm

An Artistic Discovery: The Congressional Art Competition – Sunday, April 27, 1-2:30pm

Agriculture to Tavern Culture: the Art, History and Science of BEER - Friday, June 13, 6-8pm

Neville Art Annual: A Retrospective –Thursday, Sept. 4, 6-8pm

Holiday Memories of Downtown Green Bay – Friday, Nov. 21, 6-8pm